

# MINUTES

**Meeting:** CORSHAM AREA BOARD  
**Place:** Corsham Mansion House, Pickwick Road, Corsham. SN13 9DQ  
**Date:** 13 March 2019  
**Start Time:** 7.00pm  
**Finish Time:** 9.00pm

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Please direct any enquiries on these minutes to:

Craig Player (Democratic Services Officer) on 01225 713191 or  
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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Brian Mathew, Cllr Ruth Hopkinson, Cllr Philip Whalley and Cllr Ben Anderson

### **Wiltshire Council Officers**

Craig Player (Democratic Services Officer), Ros Griffiths (Community Engagement Manager), Tim Martienssen (Head of Economic Regeneration) and Nathalie Smith (Apprenticeship & Training Coordinator)

### **Town and Parish Councillors**

Box Parish Council – Nick Botterill

Colerne Parish Council – Thomas Hall

Lacock Parish Council – Jane Durrant

**Total in attendance: 25**

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<b><u>Agenda Item No.</u></b>	<b><u>Summary of Issues Discussed and Decision</u></b>
14	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to Corsham Area Board and introduced the Councillors and Officers present.</p>
15	<p><u>Apologies for Absence</u></p> <p>There were no apologies.</p>
16	<p><u>Minutes</u></p> <p>The minutes for the meeting held on 23<sup>rd</sup> January 2019 were approved and signed as a correct record.</p>
17	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
18	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the written announcements included in the agenda pack:</p> <ul style="list-style-type: none"> <li>• Children's Centres</li> <li>• Electoral Review</li> </ul>
19	<p><u>Police Update</u></p> <p>The written report and the following point was noted:</p> <ul style="list-style-type: none"> <li>• That the Police and Crime Panel oversees the auditing of the Office of The Police and Crime Commissioner Wiltshire precept and the Area Board will look to report its findings at future meetings.</li> </ul>
20	<p><u>Fire &amp; Rescue Update</u></p> <p>There was no written report or verbal update to be noted.</p>
21	<p><u>Community Engagement Manager - Update</u></p> <p>Ros Griffiths gave an update on the recent restructure to the Community Engagement team and introduced herself as Corsham's new Community Engagement Manager.</p> <p>It was noted that residents can get in touch regarding community issues via <a href="mailto:Ros.Griffiths@Wiltshire.gov.uk">Ros.Griffiths@Wiltshire.gov.uk</a>, 01225 718372 or @RosGriffithsCEM on Twitter.</p>

22	<p><u>Corsham Community Area - boundary review</u></p> <p>Cllr Ruth Hopkinson gave an update on the Boundary Review for Wiltshire.</p> <p>Matters highlighted in the course of the update and discussion included: that the Commission had received submissions from Wiltshire Council, many town and parish councils and other interested individuals in developing its proposals; the process for the naming of wards; the Commission's proposals for the Corsham area; that the Commission had launched a further consultation to receive comments regarding its proposals and that any member of the public, any town or parish council and any other parties are encouraged to respond to the consultation via the Commission's website and to <a href="mailto:reviews@lgbce.org.uk">reviews@lgbce.org.uk</a>.</p>
23	<p><u>Highways Schemes 2019-2020</u></p> <p>Consideration was given to the highways recommendations of schemes for the forthcoming year as highlighted in the report.</p> <p><b>Resolved</b></p> <ol style="list-style-type: none"> <li><b>1. To note the recommendations of the Road Surfacing Programme 2019/20 as outlined in the report.</b></li> <li><b>2. To refer the report as highlighted in the agenda pack to the Corsham Community Area Transport Group to consider at its next meeting.</b></li> </ol>
24	<p><u>Corsham Mansion House</u></p> <p>Tim Martienssen, Head of Service for Economic Regeneration at Wiltshire Council, gave an update on the Mansion House Project.</p> <p>Matters highlighted in the course of the update and discussion included: background of the project; the Swindon and Wiltshire Local Enterprise Partnership; the objectives of the project; the development stages of the project; the next steps for the project; the types of businesses that will use the site and possible future links to the Corsham Chamber of Commerce.</p>
25	<p><u>National Apprenticeships</u></p> <p>Nathalie Smith, Apprenticeship and Training Coordinator at Wiltshire Council, gave a presentation on apprenticeships in the modern workplace.</p> <p>Matters highlighted in the course of the presentation and discussion included: apprenticeship reform; different ways in which Wiltshire Council are spending their levy; new apprenticeship roles; how much of the levy has been spent; the challenges apprenticeships still face and their achievements to date; promoting apprenticeships and that any questions to queries regarding apprenticeships at Wiltshire Council can be forwarded to <a href="mailto:apprenticeships@wiltshire.gov.uk">apprenticeships@wiltshire.gov.uk</a>.</p>

26	<p><u>Corsham Community Area - review of the year</u></p> <p>The Area Board received a presentation on Corsham Area Board's activity and spend from 2018 to 2019.</p> <p>Matters highlighted in the course of the presentation and discussion included: supporting projects across the community; supporting support groups such as Youth Zone; the work of the Blue Bus; supporting young people to cope with stress; helping to eradicate single use plastics; planting trees to commemorate those who died during WWI; litter picks; the Great British Spring Clean; supporting the memory shed; the Crafty Hub; the Celebrating Age Project; improving sports facilities; the Big Pledge; keeping people safe online; the Mansion House project and improving local highways.</p>
27	<p><u>Partner Updates</u></p> <p>a) Health Services – the written reports were noted.</p> <p>b) Corsham Town Council – the written report was noted.</p> <p>c) Box Parish Council – the following points were noted:</p> <ul style="list-style-type: none"> <li>• That work towards developing a Neighbourhood Plan was underway.</li> <li>• That housings surveys were going to be distributed around the village and that residents were encouraged to fill out and return these.</li> </ul> <p>d) Lacock Parish Council – the following points were noted:</p> <ul style="list-style-type: none"> <li>• That a coach ban was being considered along the A350.</li> <li>• That the Pavilion Project was still underway but had stalled.</li> </ul>
28	<p><u>Local Youth Network</u></p> <p>There were no applications for Local Youth Network funding to be considered.</p> <p><b>Resolved</b></p> <p><b>That the remaining Local Youth Network funding be rolled over to the following year.</b></p>
29	<p><u>Health &amp; Wellbeing Group</u></p> <p>Consideration was given to 2 applications to Health &amp; Wellbeing funding.</p> <p><b>Resolved</b></p> <ol style="list-style-type: none"> <li><b>1. To award Corsham Connections £1250</b></li> <li><b>2. To award Wiltshire Music Centre £1500</b></li> </ol>

30	<p><u>Community Area Transport Group</u></p> <p>Consideration was given to the Community Area Transport Group report included in the agenda pack.</p> <p><b>Resolved</b></p> <p><b>To note the recommendations of the Community Area Transport Group as outlined in the report.</b></p>
31	<p><u>Community Area Grants</u></p> <p>Consideration was given to 5 applications to Area Board funding and one Member Led Initiative.</p> <p>Attention was drawn to the following funding agreed by the Area Board: £2374 for Heritage Projects; £2723 for Health &amp; Wellbeing project work and £524 for cooking sessions at Springfield Campus.</p> <p><b>Resolved</b></p> <ol style="list-style-type: none"> <li><b>1. To award Leafy Lane Playing Fields Ltd £1000 for an improved shed door.</b></li> <li><b>2. To award Colerne Village Hall Association £500 for the Colerne Village Hall Environmental Heating Project.</b></li> <li><b>3. To award Colerne Village Hall Association £2151 for the Colerne Village Hall Fire Door Update.</b></li> <li><b>4. To award Volunteer Committee for Martins Croft Play Area £4997 for inclusive swings and surfacing for Martins Croft Play Area.</b></li> <li><b>5. To award Olive Branch Counselling £2000 for Olive Branch Premises Refurbishment and improvements phase 2.</b></li> <li><b>6. To award Brunel Shed £969 for the Welcome to Redloe Sign.</b></li> </ol>
32	<p><u>Public Question time (Including Parish Council issues)</u></p> <p>It was noted that the Cotswold Wardeners were planning on holding walks so as to get people active and raise the profile of Corsham as a walking area.</p>
33	<p><u>Close</u></p> <p>The next meeting of Corsham Area Board will be held on Tuesday, 21st May, 2019 7.00 pm at Corsham Town Hall, High Street, Corsham SN13 0EZ.</p>